

# North Carolina Medical Group Managers

## Job Posting Order Form

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Date to Post: \_\_\_\_\_ Authorized by: \_\_\_\_\_

**PLEASE NOTE:** You will be sent a proof of your job posting to the email address listed above. You will have to approve the proof before the ad is posted on our website, approval can be called in or sent via email. Once posted, the ad will remain on the website for 2 months.

### Posting format and information:

Position Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Location: \_\_\_\_\_

Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Requirements: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Salary / Benefits: \_\_\_\_\_

Please Respond to: \_\_\_\_\_

\_\_\_\_\_

### Please Check Form of Payment

*NOTE: Payment must be received before Job Posting is processed.*

If a cancellation of a job posting is made after the posting has been prepared by NCMGM, there will be a full refund less a \$50 processing fee.

Member \$150     Non-Member \$200

CHECK             VISA             MC             AMEX

Credit Card# \_\_\_\_\_ Exp Date: \_\_\_\_\_

CID Number\* (AMEX) \_ \_ \_ \_ (VISA/MC) \_ \_ \_ \_

\*CID number on Amex is the 4 numbers above the cc on the front, for Visa/MC it's the last 3 digits of the number on the back

Billing Address \_\_\_\_\_

Name on Card: \_\_\_\_\_

Signature: \_\_\_\_\_